

**WEST OF ENGLAND COMBINED AUTHORITY**

**OVERVIEW AND SCRUTINY COMMITTEE - 12 JUNE 2019**

**FORWARD PLAN AND OVERVIEW AND SCRUTINY WORK PROGRAMME**

**DIRECTOR: SHAHZIA DAYA, DIRECTOR OF LEGAL**

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**Purpose**

1. To update the committee on the Forward Plan for the WECA Committee and Joint Committee work programme.

**Summary**

2. The most recent Forward Plan for the WECA Committee and Joint Committee was published on 3 May 2019.

3. The Forward Plan goes beyond the minimum legal requirement for notice of key decisions to be published at least 28 days in advance of a decision-taking meeting and aims to provide as much information as possible about the decisions that are anticipated to be brought forward for WECA Committee / Joint Committee decisions throughout the 2019/20 municipal year.

4. The Forward Plan is the authority's best assessment, at the time of publication, of anticipated decision making. The plan will be reviewed regularly and re-published near the start of each meeting cycle; Overview and Scrutiny members will be advised each time the Plan is re-published. The next update is due to be published on 10 June and a copy will be circulated to members as soon as it published.

5. It is recommended that at its next meeting on 17 July, the Overview and Scrutiny Committee holds a detailed discussion on its own agenda work programme. Members may wish to hold a preliminary discussion at this meeting, and perhaps begin to identify from the Forward Plan any items that they may wish to be briefed on, or have input to, well in advance of the final decisions being taken by the WECA Committee / Joint Committee.

**Recommendation: That the report be noted.**

**Background papers:** None.

**West of England Combined Authority Contact:**

Any person seeking background information relating to this item should seek the assistance of the contact officer for the meeting who is Ian Hird / Tim Milgate on 0117 332 1486; or by writing to West of England Combined Authority, 3 Rivergate, Temple Way, Bristol BS1 6ER; email: [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)

